

# MILITARY ENGINEERING SERVICES

## SITUATIONS VACANT

1. Applications are invited by Engineer-in-Chief's Branch, GHQ Rawalpindi from Pakistani Nationals for the following posts having the qualification and experience as shown against each:-

Ser	Name of Post	BPS	No. of Vacs	No of Vacancies and Domicile	Age Limit inclusive of general relaxation of 5 years	Qualification and Experience
1	Assistant	15	10	Punjab Sindh (R) KPK Balochistan Disable <u>Women</u> Punjab Sindh (R)	4 1 1 1 1 1 1	18-33 Years  Graduate
2	Head Clerk	14	3	Punjab Sindh (U)	2 1	18-30 Years  Graduate
3	Stenotypist	14	16	Open Merit Punjab Sindh (U) Sindh (R) KPK FATA GB <u>Women</u> Sindh (R) <u>Non-Muslim</u> Punjab	1 7 1 2 1 1 1 1 1	18-30 Years  a. Intermediate  b. Minimum speed of 80/40 w.p.m in shorthand / typing respectively  c. Must be computer literate
4	Assistant Database Administrator / Data Processing Supervisor	14	1	Punjab	1	18-30 Years  a. BSc (Computer Science) / BCS from a recognized University.  b. Data Base Certificate (DBC)  c. 1 year experience in relevant field
5	Data Entry Operator	14	5	Open Merit Punjab Sindh (R) KPK	1 2 1 1	18-30 Years  Bachelor's Degree in Physics / Mathematics / Statistics / Economics / Computer Science with a minimum speed of 10,000 key depressions per hour for data entry
6	Sub Engineer Buildings & Roads Grade-II	11	88	Open Merit Punjab Sindh (U) Sindh (R) KPK Balochistan FATA GB AK Disable <u>Non-Muslim</u> Punjab Sindh (R) KPK	6 41 6 10 9 4 3 1 2 2 2 1 1	18-30 Years  a. 3 years Diploma in Associate Engineering (Civil) from a recognized Technical Institute / College of Technology  b. Knowledge of Office Automation

Ser	Name of Post	BPS	No. of Vacs	No of Vacancies and Domicile	Age Limit inclusive of general relaxation of 5 years	Qualification and Experience
7	Sub Engineer Electrical Grade-II	11	34	Open Merit Punjab 2 Sindh (U) 15 Sindh (R) 2 KPK 4 Balochistan 3 FATA 2 GB 1 Disable 1 <u>Non-Muslim</u> Punjab 1 Sindh (R) 1 FATA 1	18-30 Years	a. 3 years Diploma in Associate Engineering (Electrical Engineering) from a recognized Technical institute / College of Technology b. Knowledge of Office Automation
8	Sub Engineer Mechanical Grade-II	11	23	Open Merit Punjab 2 Sindh (U) 11 Sindh (R) 1 KPK 3 Balochistan 2 FATA 2 AK 1	18-30 Years	a. 3 years Diploma in Associate Engineering (Mechanical Engineering) from a recognized Technical Institute / College of Technology b. Knowledge of Office Automation
9	Upper Division Clerk	11	45	Open Merit Punjab 4 Sindh (U) 19 Sindh (R) 3 KPK 4 Balochistan 4 AK 2 Disable 1 <u>Women</u> Punjab 1 Sindh (U) 2 Sindh (R) 1 KPK 1 <u>Non-Muslim</u> Punjab 2	18-30 Years	Intermediate
10	Senior Draughtsman / Senior CAD Designer / Draughtsman Class 'A'	11	26	Open Merit Punjab 2 Sindh (U) 11 Sindh (R) 1 KPK 2 Balochistan 2 FATA 2 AK 1 <u>Women</u> Punjab 1 Sindh (U) 1 <u>Non-Muslim</u> Punjab 1 Sindh (R) 1	18-30 Years	a. Post Matric Diploma in Associate Engineering in Architecture from a recognized Institute / College of Technology b. Auto CAD, 3D Max course or equivalent course qualified from a recognized Institute.

Ser	Name of Post	BPS	No. of Vacs	No of Vacancies and Domicile		Age Limit inclusive of general relaxation of 5 years	Qualification and Experience
11	Junior Supervisor Furniture & Store	11	4	Open Merit Punjab	1	18-30 Years	a. FA / FSc from a recognized institute. b. Knowledge of Office Automation
12	Lower Division Clerk	9	113	Open Merit Punjab	8	18-30 Years	a. Matric b. Minimum typing speed of 30 w.p.m
				Sindh (U)	47		
				Sindh (R)	8		
				KPK	11		
				Balochistan	11		
				FATA	6		
				GB	3		
				AK	1		
				Disable	2		
				<b>Women</b>	2		
				Punjab	6		
				Sindh (R)	1		
				KPK	1		
				Balochistan	1		
				<b>Non-Muslim</b>	3		
				Punjab	1		
				Sindh (R)	1		
				KPK	1		
13	Draughtsman / CAD Designer	9	6	Open Merit Punjab	1	18-30 Years	a. Post Matric 2 years certificate in Draughtsmanship from a recognized Technical Institute / College of Technology and 2 years experience of design office. <b>OR</b> Post Matric Diploma of Associate Engineer in Architecture from a recognized institute. b. AutoCAD, 3D Max course or equivalent course qualified from a recognized Institute.
				Sindh (R)	3		
				KPK	1		
					1		
14	Laboratory Assistant	9	1	Punjab	1	18-30 Years	a. F.Sc (Physics, Chemistry). b. 3 Years experience in the relevant field.
15	Junior Draughtsman / Junior CAD Designer / Draughtsman Class 'B'	7	48	Open Merit Punjab	3	18-30 Years	a. Post Matric 2 years certificate in Draughtsmanship from a recognized Institute / College of Technology b. Auto CAD, 3D Max course or equivalent course qualified from a recognized institute.
				Sindh (U)	20		
				Sindh (R)	3		
				KPK	5		
				Balochistan	5		
				FATA	3		
				AK	1		
				Disable	1		
				<b>Women</b>	1		
				Punjab	2		
				KPK	1		
				FATA	1		
				<b>Non-Muslim</b>	1		
				Punjab	1		
				Sindh (U)	1		

Ser	Name of Post	BPS	No. of Vacs	No of Vacancies and Domicile	Age Limit inclusive of general relaxation of 5 years	Qualification and Experience	
16	Telephone Operator	7	1	KPK	1	18-30 Years	a. Matric b. 3 years experience in the relevant field <b>OR</b> Retired Telephone Technician from Army
17	Storeman	7	19	Open Merit Punjab Sindh (U) Sindh (R) KPK Balochistan <u>Non-Muslim</u> Punjab Sindh (R) KPK	1 9 1 2 2 1 1 1 1	18-30 Years	a. Matric b. Knowledge of Office Automation
18	Copier Operator	5	6	Open Merit Punjab Sindh (U) GB	1 3 1 1	18-30 Years	Matric
19	Draughtsman Class 'C'	5	12	Open Merit Punjab Sindh (U) Sindh (R) KPK Balochistan <u>Women</u> Punjab <u>Non-Muslim</u> Sindh (R)	1 5 1 1 1 1 1 1 1	18-30 Years	a. Matric. b. Certificate of trade proficiency from Technical Training Centre in Draughtsmanship. <b>OR</b> Must have qualified in basic Draughtsmanship course run by any Defence Department.
20	Civil Driver / MT Driver	4	70	Open Merit Punjab Sindh (U) Sindh (R) KPK Balochistan FATA AK <u>Non-Muslim</u> Punjab AK	6 34 5 7 8 4 2 1 2 1	18-35 Years	a. Primary Pass b. Valid driving license holder and well versed with the traffic rules.
21	Laboratory Technician	4	1	Punjab	1	18-30 Years	Matric with 1 year experience of Civil Lab in any recognized / Registered Construction Firm.
22	Assistant Copier Operator	3	1	Punjab	1	18-30 Years	Middle
23	Book Binder	2	1	Punjab	1	18-30 Years	Primary
24	Qasid	2	1	Punjab	1	18-30 Years	Primary

Ser	Name of Post	BPS	No. of Vacs	No of Vacancies and Domicile	Age Limit inclusive of general relaxation of 5 years	Qualification and Experience
25	Naib Qasid	1	125	Open Merit Punjab 10 Sindh (U) 59 Sindh (R) 8 KPK 14 Balochistan 13 FATA 7 GB 3 AK 1 Disable 2 <b>Non-Muslim</b> Punjab 2 Sindh (U) 3 Sindh (R) 1 KPK 1	18-30 Years	Primary
26	Mali	1	6	Punjab 3 Sindh (U) 1 Sindh (R) 1 KPK 1	18-30 Years	Primary
27	Chowkidar	1	25	Open Merit Punjab 2 Sindh (U) 13 Sindh (R) 2 KPK 2 Balochistan 3 <b>Non-Muslim</b> Punjab 2	18-30 Years	Primary
28	Sanitary Worker / Khakroob / Sweeper	1	17	Open Merit Punjab 2 Sindh (U) 8 Sindh (R) 1 KPK 2 Disable 2 <b>Non-Muslim</b> Sindh (U) 1	18-30 Years	Primary
29	Unskilled Labourer	1	1	Balochistan 1	18-30 Years	Primary

### **IMPORTANT INSTRUCTIONS**

2. Candidates will apply online on our website [www.mes.gov.pk](http://www.mes.gov.pk). Candidates of BPS 3-15 will be called for Screening (Written) / Skill (Practical) test at only specified cities i.e **Peshawar, Rawalpindi, Abbottabad, Muzaffarabad, Kharian, Sargodha, Gujranwala, Lahore, Bahawalpur, Multan, Karachi, Hyderabad, Pano Aqil, and Quetta.** Candidates must specify exam center in their online application form.
3. An objective type screening test for BPS 4-15 (less Civil Driver / MT Driver) will be held out of Islamic Studies, Pakistan Studies, English, General Knowledge and Subject relevant to post. Civil Driver / MT Driver and Assistant Copier Operator posts will be having skill / practical test.
4. Paper checking will be carried out through Optical Mark Reader (OMR) machine. Candidates are instructed to get themselves well conversant with the procedure.
5. Only shortlisted candidates (BPS 1-15) will be called for interview before final selection.
6. All above mentioned posts are for all Pakistan basis and selected candidates will have to serve anywhere in Pakistan and outside Pakistan as and when required by department.

7. Non-Muslim must provide their declaration on oath at the time of interview.
8. Disabled quota is reserved for those who are registered with District Rehabilitation Organizations OR District Council of Health.
9. Govt Servants including MES staff must apply through online job portal and forward their NOC through department, showing their present service number (if any), rank and place of duty.
10. Candidates applying for posts in BPS 1-2 are exempted from depositing processing fee. However, applicants in BPS 3-15 will deposit online generated Challan Form for amount given as under in all branches of Askari Bank, Silk Bank, UBL and UBL Omni. Last date for depositing of dues / fee is **28 February 2022**:-

- a. BPS-3 to 10 - Rs. 400
- b. BPS-11 to 15 - Rs. 500

**Note:** Bank Drafts / Postal Orders will not be accepted at all.

11. Relaxation in Upper Age Limit will be given as under:-

Ser	Category of Candidates	Age relaxation admissible
a.	Candidates belonging to Scheduled Castes, Buddhist Community, recognized tribes of the Tribal Areas, Azad Kashmir and Gilgit Baltistan for all posts under the Federal Government.	3 Years
b.	Candidates belonging to Sindh (Rural) and Balochistan for posts in BPS-15 and below under the Federal Govt.	3 Years
c.	Released or Retired Officers / personnel of the Armed Forces of Pakistan	15 Years or the number of years actually served in Armed Forces of Pakistan, whichever is less.
d.	Govt servants who have completed 2 years continuous Govt service on the closing date for receipt of applications.	10 Years, upto 55 years
e.	Disabled persons for appointment to posts in BPS-15 and below	10 Years
f.	Widows, son or daughter of a deceased civil servant who died during service	5 Years
<b>Note:</b> Where a candidate is entitled to age relaxation under more than one category specified above, he shall be allowed relaxation in age only in one category.		

12. Age of candidates will be calculated with effect from closing date of receipt of applications i.e **25 February 2022**.

13. Candidates will have to produce following documents in original and attested photocopies at the time of interview:

- a. 3 x Latest passport size photographs.
- b. Attested photocopy of educational qualification.
- c. Attested copy of CNIC and domicile duly verified from concern district authority.
- d. Experience Certificates (if any).
- e. Attested copy discharge certificate DASB (for candidate himself from Army) / svc cert / NOC from concerned office (for serving candidates in MES / other Govt department).
- f. Declaration on oath from Non-Muslim candidate duly verified from Magistrate Grade-I.
- g. Disability certificate showing nature of disability issued by District Rehabilitation Organizations OR District Council of Health.